

# In-Depth Course: Intellectual Property for IP Administrators

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## Topics Day 1: Patent and Utility Model

- Defects, corrections and remedies
- Main differences between European procedures and China, Japan, South Korea, US
- Opposition, limitation and appeal
- Fee reductions, divisionals, and transfers

The course days  
can be booked  
separately!

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## Topics Day 2: Trademark and Design

- Defects, corrections and remedies
- Main differences between European procedures and China, Japan, South Korea, US

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## Your speaker



**Pete Pollard**

European & Dutch Patent Attorney and EU Design & Trademark Attorney,  
Fireball Patents, Eindhoven (The Netherlands)

# In-depth course: Intellectual Property for IP Administrators

## Aims and objectives

In practice, most cases are processed using well-tested procedures without problems. However, if something unexpected occurs, knowing more about the sanctions and remedies available will increase your confidence in dealing with it.

This course provides guidance on uncommon parts of the procedures, explaining the major steps to be taken and the best practices to avoid further complications. In addition, the major differences and difficulties in states outside Europe are covered to provide a more global view.

Your benefits:

- The global IP context will become clearer
- You will be able to better assess what to do in uncommon situations
- You will be able to work independently
- Communication with your team and your direct supervisor will improve

## Who should attend?

- Administrators
- Legal assistants
- Formalities managers
- Paralegals

## Documentation

Attendees will receive course material comprising comprehensive documentation provided by the speakers, which will be a valuable reference source for the future.

## Your speaker



**Pete Pollard**  
European & Dutch Patent Attorney and EU Design & Trademark Attorney,  
Fireball Patents, Eindhoven  
(The Netherlands)

Originally from the UK, Pete has lived in The Netherlands for 30 years. After 5 years inhouse at ASML, he moved to the private practice DeltaPatents in 2007, dividing his time between patent work, management and training in European and PCT law. As partner, he was responsible for the procedures and functioning of their formalities group. He was one of the original tutors when DeltaPatents started training patent administrators, and passed the first exam in 2011 to become a Certified Formalities Officer (NL). He was also one of the first tutors to teach administrators at the EPO as part of their EPAC program. In 2017, he left DeltaPatents to start his own firm, Fireball Patents, providing cost-effective patent services to SME's and startups.

## Requirements for participation

Prerequisite knowledge of:

- The various intellectual property rights and the differences between them
- How and where to register these IP rights
- Their different granting procedures and the granting prerequisites

## Day 1: 27 September 2018

### Patent and Utility Model

#### Brief review

- Filing and procedure using EPC
- Filing and procedure using PCT
- Recent legal changes

#### States outside Europe

- Main procedural steps in China, Japan, South Korea, US
- US: inventors' rights, IDS statements
- Use of Patent Prosecution Highway
- Fee reductions for small entities
- Filing parallel patents and utility models
- Complications when transferring rights

#### In-depth EPO formalities

- Defects, corrections and remedies
- Fee reductions and refunds
- Extension and validation states
- Complications during search
- Divisional applications
- Filing objections as a third-party
- Opposition, limitation & appeal
- Oral Proceedings

#### In-depth PCT formalities

- Defects, corrections and remedies
- Fee reductions and refunds
- Complications during search
- PCT Direct
- Demand and examination procedure
- Supplementary International Search
- Initiating the national or regional phase
- Entry in the EP regional phase
- Major differences with national entry in China, Japan, South Korea, US

## Day 2: 28 September 2018

### Trademark and Design

#### Brief review

- Filing and procedure for EU design and trademark
- Filing and procedure for international design and trademark
- Recent legal changes

#### States outside Europe

- Main procedural steps in China, Japan, South Korea, US
- Fee reductions for small entities
- US: claims, inventors' rights
- Complications when transferring rights

#### In-depth EU and international trademark

- Defects, corrections and remedies
- Seniority of EU trademarks
- Conversion of EU and international trademark application
- Opting back procedure
- Opposition, limitation & appeal
- Watching & monitoring
- Avoiding loss of rights due to generic use
- Opposition and appeal

#### In-depth EU and international design

- Defects, corrections and remedies
- Renunciation and limitation of a trademark
- Deferment of design publication
- Unregistered designs
- Opposition and invalidity
- Refusal and review in China, Japan, South Korea, US

Registration under  
service@forum-institut.com or  
Fax +49 6221 500-555

## Registration Form

Yes, I will attend the Practical Course

**In-Depth Course for IP Administrators:  
Patent and Utility Model**  
27 September 2018 in Amsterdam  
Course No. 18 09 142

**In-Depth Course for IP Administrators:  
Trademark and Design**  
28 September 2017 in Amsterdam  
Course No. 18 09 143

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Name

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Position/Department

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Company

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Postal Code/City/Country

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E-Mail

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Contact person at office

\_\_\_\_\_  
Date, Signature

## Any Further Questions?



I am gladly at your disposal should you have any further questions about the Practical Course.

**Sabine Schilling**  
Conference Manager  
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s.schilling@forum-institut.de

## How to register

**Registration: +49 6221 500-500**

**Internet:**  
www.forum-institut.com

**Date/Venue:**  
27 and 28 September 2018 in Amsterdam  
both days from 09:00 - 17:00  
DoubleTree by Hilton Amsterdam Centraal Station  
Oosterdokstraat 4 · NL 1011 Amsterdam  
Tel. +31 20 5300800 · Fax +31 20 5300801

**Fee:**  
€ 990.00 per day (+ 21% VAT)  
The fee includes course documentation (incl. free download) as well as midsession refreshments, lunch and certificate.  
Invoice and confirmation will be forwarded to you.

**Special fee:**  
If you register for both courses, you will benefit from a reduced fee of € 1,680.00 (+ 21% VAT) instead of the regular fee of € 1,980.00. **You will save € 300!**

**Hotel accommodation:**  
A limited number of rooms have been reserved at the hotel and are subject to availability. Please book at least six weeks prior to the seminar to obtain a hotel room at the discounted rate. All bookings should be made directly with the hotel quoting Forum-Institut and the Seminar-No.

## Cancellation Policy

Our general terms and conditions apply (as of 1. January 2016) and are available upon request. We can send them to you anytime or you can find them on the internet at [www.forum-institut.com/t&c](http://www.forum-institut.com/t&c)