

# Advanced PCT Formalities

Goal-oriented Guide to the Formal Requirements



## Topics

Formalities Action contributing to:

- Reducing Filing Defects, Reducing Administration during National Phases
- Fixing Problems during Search, Unusual Problems
- Improving Quality and Speed of Patentability Opinions
- Increasing Value of Application for Applicant
- Smoothing National Entry, including Entry before EPO

For Administrators  
and Legal Assistants

## Your speaker



**Pete Pollard**

European & Dutch Patent Attorney,  
European Designs & Trademark Attorney,  
Fireball Patents, Eindhoven (The Netherlands)

## Aims and objectives

This advanced seminar aims to enhance the understanding of PCT formal requirements by discussing them in relation to specific goals. PCT can be used in many different ways. By explaining why each option is chosen, participants gain an in-depth appreciation of their contribution to the goals of the applicant, and the possible benefits and risks of each option.

Goals covered include reducing filing errors and defects, reducing administration during the national phases, fixing problems during search, improving the quality and speed of the patentability opinions, increasing the value of the application for the applicant, fixing unusual problems, and smoothing national entry.

Participants will have the opportunity to raise questions on all aspects of the procedure as it applies during the international phase and on entry into the national/regional phase.

## Who should attend?

- Administrators
- Legal Assistants
- Formalities Managers
- Paralegals

with a basic understanding of PCT administration and formalities who wish to widen and deepen their knowledge.

## Forthcoming events

- US Patent Formalities  
28 September 2018 in Amsterdam  
Course No. 18 09 148

## Your speaker



**Pete Pollard**  
European & Dutch Patent  
Attorney, European Design &  
Trademark Attorney, Fireball  
Patents, Eindhoven

Originally from the UK, Pete has lived in the Netherlands for 30 years. After 5 years in-house at ASML, he moved to the private practice DeltaPatents in 2007, dividing his time between patent work, management and training in European and PCT law. As partner, he was responsible for the procedures and functioning of their formalities group. He was one of the original tutors when DeltaPatents started training patent administrators, and passed the first exam himself in 2011 to become a Certified Formalities Officer (NL). He was also one of the first tutors to teach administrators at the EPO as part of their EPAC program. In 2017 he left DeltaPatents to start his own firm, Fireball Patents, providing cost-effective patent services to SME's and startups.

## Documentation

Delegates will receive a course material folder containing comprehensive documentation provided by the speaker, which will be a valuable source of reference for the future.

## Your Benefits

- An in-depth understanding of PCT formalities, and how their actions contribute to the goals of the applicant.
- The opportunity to discuss complex issues with the expert.

## Day 1: 9 am - 5 pm

### Review of the PCT System

- Main Formalities Steps in the PCT System

### Reducing Filing Errors and Defects

- Fatal Errors to be avoided
- Best Practices during Preparation and Filing
- Use of ePCT
- Selecting the Receiving Office
- Avoiding Shortfalls when Paying

### Reducing Administration during National Phases

- Using DAS for Priority Documents
- Rule 4.17 Declarations
- Correcting Obvious Errors
- Changing Data under R.92bis
- Filing Article 19 Amendments

### Fixing Problems during Search

- Responding to Non-Unity Objections
- Paying Additional Search Fees
- Dealing with a Declaration of No Search

### Fixing Unusual Problems

- Overview of Available Remedies
- Restoration of Priority
- Incorporation of Missing Parts

## Day 2: 9 am - 5 pm

### Improving Quality of Patentability Opinions

- Providing earlier Search Results to the International Searching Authority
- Use of PCT-Direct
- Requesting a Supplementary International Search
- Filing a Demand
- Filing Third-Party Observations

### Increasing Value of Application for Applicant

- Speed and Accuracy contributing to a Positive Opinion
- PCT and National Actions to create Provisional Protection
- Accelerating, Delaying or Preventing Publication
- Registering for Licensing
- Early entry, in particular before the EPO

### Smoothing National and Regional Entry

- Best Practices in General
- Delaying National Entry
- Optimising Entry before the EPO

### Recent Developments and Future Plans

- Online Services and Electronic Filing
- Application Contents and Formats
- Improving Quality of Search
- Simplifying National Entry

Registration under  
service@forum-institut.com or  
Fax +49 6221 500-555

## Registration Form

Yes, I will attend the Practical Course

Advanced PCT Formalities

\_\_\_\_\_  
Name

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Position, department

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Company

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Street

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Post code, city, country

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Tel. no.

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E-mail

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Contact person at office

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Date, signature

## How to register

■ **Registration: +49 6221 500-500**

■ **Conference no.: 18 10 144**

### ■ Website:

www.forum-institut.com

### ■ Date and venue

25 – 26 October 2018 in Amsterdam

Day 1: 9 am - 5 pm, Day 2: 9 am - 5 pm

Amsterdam Marriott Hotel

Stadhouderskade 12 · NL 1054 Amsterdam

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### ■ Fee

€ 1490.00 (+ 21% VAT)

The fee includes course documentation (including free download) as well as refreshments, lunch and a certificate. You will receive an invoice as well as confirmation.

## Any Further Questions?



Please feel free to contact me if you have any questions.

### **Sabine Schilling**

Conference Manager

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## Cancellation Policy

Our general terms and conditions apply (as of 1 January 2016) and are available upon request.

We can send them to you anytime or you can find them on the internet at [www.forum-institut.com/t&c](http://www.forum-institut.com/t&c)